

**A CATHOLIC
COLLEGE
EDUCATING
GIRLS IN THE
DOMINICAN
TRADITION.**

2024 FINANCIAL INFORMATION



**ST DOMINIC'S
PRIORY COLLEGE**

EDUCATING GIRLS, INSPIRING CONFIDENCE

Dear Parents and Caregivers

2024 Fee Information

I write to advise you of the 2024 Fee Schedule as approved by the College Board in our November 2023 meeting.

A guiding principle in determining the 2024 fees has been our vision of providing an innovative, rigorous and inclusive education for each of your daughters to allow them to achieve excellence in their studies and to prepare them with confidence for the future.

In particular, the 2024 Budget has presented challenges for the College Board as we strive to balance the affordability of an education at St Dominic's Priory College with an economic environment of rising salary costs and increases in operational costs of between 4% and 6% respectively.

After careful review, the College Board has finalised a fee increase of 2% in the Primary Years and 4% in the Secondary Years. For some in our community, these fee increases may present challenges. I invite any family experiencing genuine financial hardship to contact the Finance Team for information about our fee support processes.

The College relies on the timely payment of all fees to facilitate the management of our resources and to meet the needs of all students. I thank you for your commitment to your fee account as we continue to work in partnership to provide an excellent education for your daughters.

Yours sincerely



Dr Helen Steele
Principal



FINANCIAL CHARTER

VISION

Inspired by the Gospel of Jesus Christ, we are a girls' College committed to truth and compassion. In the spirit of St Dominic, we contemplate the possibilities and honour the sacred dignity of each person through word and action. We aspire to provide innovative, rigorous and inclusive education that leads girls to achieve excellence in their studies and confidence in their future.

RATIONALE

St Dominic's Priory College has established a scale of fees at a level that:

1. Provides an excellent education preparing students for tertiary or other post school education and the workplace
2. Allows quality teachers to be recruited facilitating a quality education program
3. Provides support for families with limited financial resources to enrol their daughter at the College
4. Supports Refugee and Indigenous families
5. Maintains and upgrades buildings and facilities necessary to provide a contemporary and quality education
6. Supports the operational and finance costs required to provide the range of educational and co-curricular services provided

AIMS

1. Ensure that all parents/guardians are well informed about expectations in regard to fee payment and collection procedures
2. Ensure that all parents/guardians are treated with fairness, compassion and confidentiality in the process of payment and collection of fees

3. Ensure that school fee collection procedures are consistent and equitable
4. Provide a procedure that will bring early attention to those families experiencing difficulties meeting school fee obligations
5. Ensure families suffering genuine financial hardship are aware of the College's School Card and School Fee Assistance Procedure
6. Ensure an open channel of communication between the College and families
7. Ensure that when all College processes are exhausted, outstanding fees will be recovered through a Debt Collection Agency

PARENTS/GUARDIANS

All parents/guardians in return are expected to honour their financial commitment made at enrolment in payment of all fees by:

1. Paying annually, or making payments via the options available by the nominated date
2. Taking responsibility to explore all other options to pay the school fees on time before seeking any deferment or reduction in fees from the College
3. Contacting the Business Manager if unable to pay by the due date to make alternative arrangements



ANNUAL SCHOOL FEES

TUITION FEES

The College has consolidated student fees and charges into a single Tuition Fee charge per Student per Year.

YEAR	ANNUAL TUITION FEES	CAPITAL LEVY	TUITION FEE + CAPITAL LEVY	YEAR	ANNUAL TUITION FEES	CAPITAL LEVY	TUITION FEE + CAPITAL LEVY
LITTLE DOMS	3,155	250	3,405	YEAR 6	8,850	500	9,350
RECEPTION	6,310	500	6,810	YEAR 7	9,360	500	9,860
YEAR 1	7,680	500	8,180	YEAR 8	9,970	500	10,470
YEAR 2	7,680	500	8,180	YEAR 9	9,970	500	10,470
YEAR 3	8,010	500	8,510	YEAR 10	9,970	500	10,470
YEAR 4	8,130	500	8,630	YEAR 11	10,880	500	11,380
YEAR 5	8,620	500	9,120	YEAR 12	10,880	500	11,380

COMPULSORY CAPITAL LEVY

The Capital Levy is a compulsory charge per family which is not tax deductible and is used for ongoing capital development of the College.

VOLUNTARY SCHOOL BUILDING FUND

If circumstances allow and Parents/Guardians make an additional contribution to the School Building Fund on a voluntary basis, then these contributions are Tax Deductible. Please note that the Compulsory Capital Levy is still payable. Please contact the College Finance Office for further details.

OTHER CHARGES

ENROLMENT FEE

A non-refundable Enrolment Fee of \$500 is payable on confirmation of enrolment. Of that fee \$400 will be deducted from the student's first term tuition fees and \$100 will be retained by the College for administrative purposes. Acceptance will only be finalised once the Enrolment Fee has been paid. Should you accept a place and then withdraw the application, no fee is refundable.

SATURDAY SPORTS

Payment for Saturday Sports are required to be paid at the time of consent on Consent2Go (C2G).

ADDITIONAL ACTIVITIES

Any additional activities during the year will be advised on Consent2Go (C2G). Any charge for these activities must be paid via the secure link on C2G at the time of consent.

ADDITIONAL CURRICULAR ITEMS

Any additional textbooks, workbooks or other incidentals required during the year will be charged separately to your account when incurred.

VOCATIONAL EDUCATION TRAINING (VET)

Students undertaking a VET course will incur an additional charge for the cost of the course. Payment to the supplier is required before enrolment in the VET course can be confirmed.

LOST OR DAMAGED ITEMS

Students will be charged for lost or damaged items. Combination padlock for lockers \$25, Student ID card \$7, Library Books at replacement cost.

ITEMS NOT COVERED BY SCHOOL FEES

- Text Books
- Instrumental Tutoring
- School Uniform
- Co-curricular Costs
- Interstate/Overseas Trips



2024 LIGHTHOUSE BOOKS ORDERS

Lighthouse Books is St Dominic's Priory College's preferred provider for stationery and textbooks. The portal for 2024 orders will open from Friday 17 November and can be accessed via www.lighthousebooks.com.au. Lighthouse Books will handle all booklist enquires, invoicing and delivery processes.

Contact details are as follows:

Lighthouse Books

116 Grange Rd Allenby Gardens SA 5009

Phone 08 8340 2356

Website www.lighthousebooks.com.au

PAYMENT OPTIONS

OPTION 1	Annual Payment	Payment in Full by Tuesday 6 February 2024, attracting an Early Payment Discount of 3% on the net Tuition Fee Only.
OPTION 2	Term Payments	4 equal term payments due on the first Friday of each term as follows: Term 1: Friday 9 February 2024 Term 2: Friday 3 May 2024 Term 3: Friday 26 July 2024 Term 4: Friday 18 October 2024
OPTION 3	Instalment Payments	
	Families may elect to pay on an instalment basis between February and October as follows:	38 equal WEEKLY payments drawn on the Friday of each week with payments commencing on Friday 9 February and finishing on Friday 25 October 2024 19 equal FORTNIGHTLY payments drawn on the Friday of each fortnight with payments commencing on Friday 9 February and finishing on Friday 18 October 2024 9 equal MONTHLY payments drawn on the 1st or the 15th of each month from February to October.

Please note, all fees must be paid in full by 31 October 2024.. (Unless prior arrangements have been approved.)

PAYMENT METHODS



Payment can be made in person by Cash or Credit/Debit card (no surcharge)



Payment can be made from your preferred account. The Biller code and Reference number appear on your school fee statement.

EFT

Payment can be made via Bank Transfer. Please ensure to include your Account Code as the Reference. College Bank Details and Family ID appear on your school fee statement.



If you would like the College to process payments, please return a completed Payment Authority Form by Monday 22 January 2024. Families may choose either Bank Account or Credit Card. A new form is required each year.



Payment may be made over the phone using your Mastercard or Visa (no surcharge).



Families can have payments deducted from any Centrelink Benefit to pay the College directly via Centrepay. The College can process this. Please contact the Finance Office to obtain a Centrepay Form to have this set up.



DISCOUNTS

SIBLING DISCOUNT

Sibling Discount is applied where families have more than one daughter enrolled at St Dominic's Priory College in any year. The eldest child is charged the full tuition fee and a discount is applied to the tuition fee for younger siblings as follows:

CHILDREN ENROLLED AT ST DOMINIC'S PRIORY COLLEGE	SECOND STUDENT	THIRD STUDENT	FOURTH STUDENT
TUITION DISCOUNT (YOUNGER SIBLINGS)	15%	25%	50%

EXTERNAL SIBLING DISCOUNT

The College continues to offer support to families with children enrolled at other Catholic Schools. Parents are asked to complete an application form and attach a tuition fee statement when applying for this discount to confirm their eligibility. This additional discount is applied to the Tuition Fee of each student enrolled at St Dominic's Priory College.

CHILDREN ENROLLED AT ANOTHER CATHOLIC SCHOOL	1	2	3+
TUITION DISCOUNT	2%	4%	6%

EARLY PAYMENT DISCOUNT

An early payment discount of 3% of the Tuition Fee is granted when the full balance of the fee account is paid by Tuesday 6 February 2024.

FINANCIAL ASSISTANCE

Families are encouraged to meet with the Business Manager should the affordability of the Fees be a concern.

SCHOOL CARD REMISSION

The College adopts the government's school card criteria in determining eligibility for School Card Remission. Application forms for School Card will be available at the School Finance office from January.

The School Card Section of the DECD notifies the College of the eligibility status for families following verification.

Families eligible for School Card Remission will receive a 40% reduction of the net Tuition Fee.

FEE SUPPORT

The College also provides Fee Remission for families who are experiencing financial difficulties. Families are required to complete an "Application for School Fee Assistance" and return it to the College, together with supporting documentation, marked to the attention of the Business Manager.



SCHOOL POLICIES REGARDING FINANCIAL MATTERS

SPLIT ACCOUNTS

If both parents/guardians have signed the Enrolment Form, a parent/guardian cannot remove himself or herself from the enrolment contract without the College's AND the other parent's/guardian's consent. This means that unless the College agrees, the legal liability for fees remains in accordance with the Enrolment Form.

The parents/guardians of the student remain jointly and severally responsible for payment of all school fees and charges.

LATE STARTERS

Late starters will be charged on a pro rata basis for the number of weeks they will be attending the College. Sibling discounts and remission, if eligible, will also be applied on a pro rata basis.

WITHDRAWAL OF ENROLMENT

The withdrawal of enrolment affects many different areas of the College administration and your help in this matter greatly assists us in resource planning.

At least one term's notice is required of your intention to withdraw a student from the College. Your request must be presented in writing to the Principal.

A full term's fees may be charged if one term's notice is not provided. This includes students (Reception to Year 11) leaving at the end of the year who must advise the College before the end of Term 3.

For students leaving during a school year, if the required notice is provided, fees will be adjusted to reflect the number of weeks' tuition provided to the student for the year.

STUDENT ABSENCES

Payment of school fees is still required where a student is absent from school for any reason (e.g. illness, injury, travel, family commitments etc.) for any length of time.

INTERSTATE AND OVERSEAS COLLEGE TRIPS

When nominating your daughter(s) for an interstate or overseas College trip there should be no school fees owing.

The College will not allow student attendance for an interstate or overseas trip if school fees are in arrears.

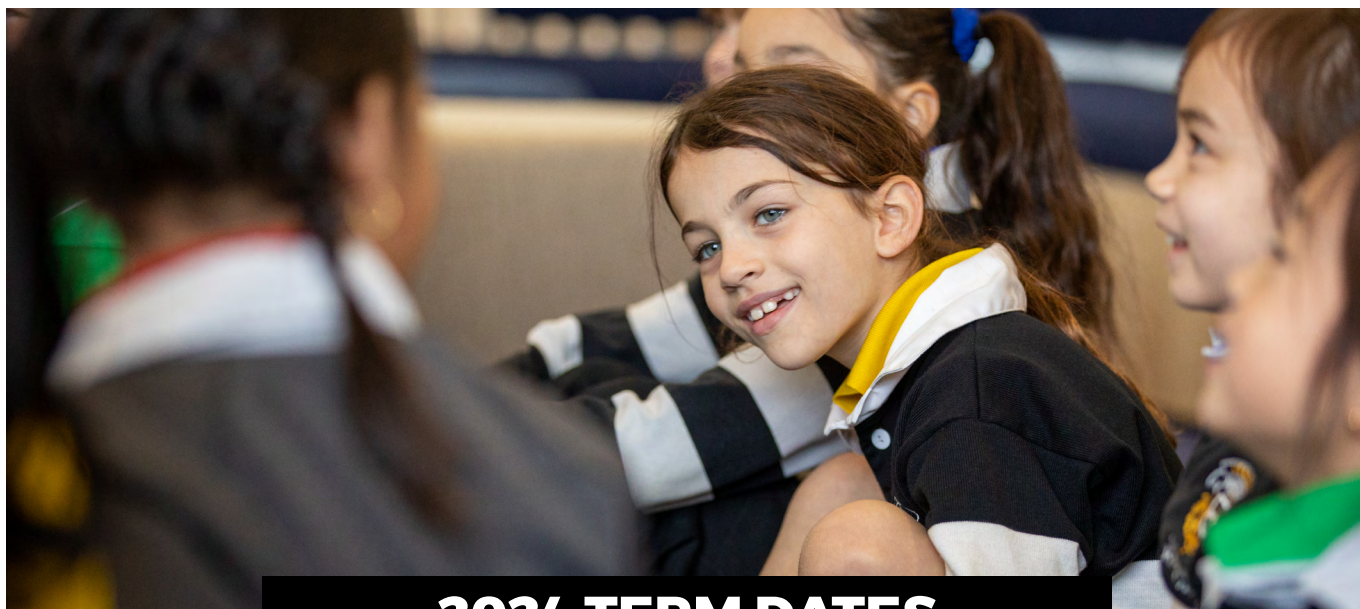
LATE PAYMENT FEE

A penalty or late payment of fees of \$50 per account to a maximum of \$150 per annum may be applied if:

1. An account is not paid by the due date and there has been no direct debit established or;
2. There has been a default on the direct debit arrangement and this has not been rectified by the parent/guardian including payment for any bank fees incurred;
3. There has been no communication from the family to the College regarding the non-payment of school fees.

RECOVERY ACTION – NON PAYMENT OF SCHOOL FEES

St Dominic's Priory College relies on prompt payment of all fees to manage resources. In the event that an account falls into arrears and no genuine attempt is made by the family to arrange a mutually satisfactory payment plan with the Business Manager, then the account will be placed into the hands of the College Debt Collection Agency and all associated collection and legal costs will be incurred by the family.



2024 TERM DATES

	Term 1 - 11 WEEKS	Term 2 - 9 WEEKS	Term 3 - 10 WEEKS	Term 4 - 8 WEEKS
2024	30 Jan – 12 Apr	29 Apr – 28 Jun	22 Jul – 27 Sep	14 Oct – 6 Dec

SCHOOL OFFICE OPENING HOURS

School Terms	Monday to Friday 8.00 am to 4.00 pm
Public Holidays	Closed

FURTHER INFORMATION

Information contained in the brochure is designed to present the necessary financial details that will ensure a smooth transition from one year to the next. If you have any queries or concerns, please do not hesitate to contact the Finance Office.

Finance Office 139 Molesworth Street North Adelaide SA 5006
 Telephone 08 8331 5103
 Email finance@stdominics.sa.edu.au

Business Manager businessmanager@stdominics.sa.edu.au

Website stdominics.sa.edu.au



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